

Don't waste valuable hours hunting down tape, or valuable dollars at the convention hall supply store. Pack your supply box early and load it as soon as possible. Bring this box to every booth, and restock after every convention.

Research the closest walk-in service printing outlets near the convention center, and put that info into your box. You may also want to pre-print labels and envelopes to avoid crowded lines at local shipping facilities.

OFFICE

Scissors

Super-glue

Glue stick

Scotch tape

Double-sided tape

Mini stapler

Sharpies

Box of pens

Notepad

Binder clips

Paper clips

Rubber bands

Safety pins

HARDWARE

Roll of Velcro

Packing tape

Gaffers tape

Cable ties

Screwdrivers

Pliers

Ruler

Measuring tape

Flashlight

Fishing line

USB drives

Cable organizer

Surge protectors

PERSONAL

Disinfecting wipes

Stain-remover pen

Hand sanitizer

Wet naps

Breath strips

First-aid kit

Lozenges

Pain-killers

Eye drops

Hand cream

Comb

Tissues

Water bottle
